

Living Stream Ministry

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January 12, 2025

To: All the Churches in the Lord's RecoveryRe: International Training for Elders and Responsible Ones-April 2025

Dear Brothers:

We would like to announce the dates of the International Training for Elders and Responsible Ones—April 2025. The live training will begin at 8:30AM, Friday, April 4, 2025 and conclude at 12:30PM, Lord's Day, April 6, 2025. The location will be at the LSM Campus—Ministry Conference Center, in Anaheim, California.

In addition to the live ITERO, each locality will have the option to hold an ITERO video training, to be carried out in a similar manner to the semiannual video trainings. Churches will have the option to watch the live webcast stream or the archived messages. Brothers will need to follow the schedule for viewing the messages and studying that is set by the responsible ones in their locality.

In order to continue this gathering in the way of training, we require that all attendants register and submit payment through their locality. The International Training for Elders and Responsible Ones is for only elders and responsible ones. All registrants must be recommended by the elders in their locality. We respectfully ask that sisters not apply. Please see the attached letter regarding who should participate in the ITERO. We hope that through such perfecting times, the Lord will make us all able ministers of the New Testament, effective building material for the universal building up of the Body of Christ, and good stewards and serving ones in our respective local churches.

Enclosed in this packet is information regarding registration and the meeting schedule. Training coordinators should provide the enclosed training details to the registered brothers in their locality. The registration deadline is March 1, 2025. This is a firm deadline.

Yours in His recovery,

Living Stream Ministry

Letter to the leading ones concerning ITERO

Dear leading brothers in the churches,

Over the years we have noticed an increase in the number of brothers who participate in the International Training for Elders and Responsible Ones (ITERO), and particularly we have noticed that in some localities the number of registered brothers is inordinately high. Also, a number of the co-workers have noted that there is an increasing number of brothers who seem immature or are not yet suited for this kind of training, and this hinders what can be released by the ministering brothers to those who should properly attend. Looking back at the way Brother Lee first established the elders' trainings in the U.S. in the 1980s and how he continued to conduct these trainings in the 1990s, we, in fellowship with the ministering brothers who oversee ITERO, feel that some adjustment is necessary to bring this training back in line with Brother Lee's original arrangement. Thus, we are writing to you, the leading ones, to clarify who should be invited to participate in ITERO.

First, it should be stressed that ITERO is not simply a perfecting training for the brothers in the churches. We understand that in some places the leading ones may feel that ITERO can help many brothers in the church to grow in life and to be perfected in service, but this is not the intention for ITERO. This training is, as its name indicates, a training for brothers who are actually elders or who bear responsibility in the church, and the purpose of ITERO is to train and perfect these brothers in this particular service. Second, we also understand that it may be difficult to clearly define how much responsibility a brother should bear in order to be invited to participate in ITERO. Thus, after careful consideration and fellowship, we would like to offer some clear guidance. Of course, every brother who has been serving as an elder is invited to participate in ITERO, and we hope that every elder will attend as often as the Lord gives him the way to do so. But there may be other brothers who bear responsibility in the whole church, not just in a district or in a group, who also should participate in ITERO. These brothers should be ones who often join the fellowship among the elders as the elders care for the whole church. No doubt, these ones will be responsible for a district or a smaller group of saints, but that should not be the limit of their responsibility; they should be ones whom the elders feel bear some responsibility in the church as a whole. Third, Brother Lee allowed "learners" to attend ITERO, and by this we understand that he meant those brothers who are being raised up and are now learning to bear responsibility for the whole church, not only for a district or smaller group. Following his lead, we hope these learning ones would also participate in ITERO.

Brothers, we fully trust your discernment in this matter as well as your heart for the proper arrangement and atmosphere in this training. We hope that by clarifying what ITERO is and is not and by offering some guidance concerning who should participate, you will be able to assist us in making sure that ITERO remains true to Brother Lee's intentions. We also realize that these clarifications may limit the number of brothers who should attend ITERO and that some brothers who formerly attended will not be invited to attend in the future. We hope that you will be able to shepherd these ones so that they will not be discouraged and to continue to perfect them in their pursuit, growth, and function.

Your help in this matter will be greatly appreciated and will no doubt serve the training for the elders and responsible ones greatly.

Thank you, brothers.

In Him, The brothers who oversee LSM

International Training for Elders and Responsible Ones-April 2025

Video Training Information

I. General Information:

- A. The messages of the International Trainings for Elders and Responsible Ones are available to stream live or by archive to churches that apply for a video training.
- B. Localities must have at least two trainees to hold a video training.
- C. Localities may schedule their video training between April 4 and April 28, 2025.
- D. Abide by the rules and regulations of the training (see enclosed).
- E. The video training messages will be available by webcast only.
- F. There will be one webcast account per registered locality (see "V.Webcast" below).

II. Registration due date:

A. Due date: The video training registration due date is March 1, 2025.

All items required for registration must be submitted to the LSM Registration Section on or before the March 1 due date. Churches that do not submit the initial video training registration information by the March 1 due date will not be allowed to hold an ITERO video training. Initial registration information includes:

- 1. Video training start date
- 2. Video training end date
- 3. Number of video training registrants
- 4. Video training outline order and shipping information

B. Changes after the due date:

- 1. Late Registration: There will be no allowance for late registration after the March 1 due date.
- 2. Video Training dates: Churches that submit their video training information by the March 1 due date may adjust their video training dates between April 4 and April 28, 2025.
- 3. Registration changes can be made online at <u>www.lsmregistration.com</u> or by emailing the LSM Registration Section at <u>register@lsm.org</u>.
- **III. Cost**: The donation should be set at five percent of the average individual monthly income in your country but should not exceed the equivalent of \$50.00 USD. Donation money should be collected from the ITERO registrants in your region and is to be kept in the designated video training account for Living Stream Ministry.

The enclosed *Statement of Account* form, detailing the donations received and the total amount in the video training account, should be submitted to LSM within two weeks of the completion of the ITERO video trainings in your region.

IV. Registration Information:

A. Registration centers will need to duplicate and distribute pages 16-21 to each of the localities in the region. Each locality should complete the requested forms and submit them back to the registration center in sufficient time that the registration information can be submitted to the LSM Registration Section on or before March 1, 2025.

- B. **Online Registration:** Please see the included *Online Training Registration Information* sheet for details regarding how to complete your ITERO video training registration online.
 - 1. Complete online registration by March 1, 2025.
 - 2. The video training outlines cost \$5.00 USD per copy. Video training outlines will be shipped with an invoice that includes shipping charges.

C. Registration by email or mail:

- 1. Completed registration forms can be sent to the LSM Registration Section by email at <u>register@lsm.org</u> or by mail to 2431 W La Palma Ave. Anaheim, CA 92801. All registration forms should be emailed or mailed in enough time to be received by the LSM Registration Section by March 1, 2025. <u>Registration forms received after March 1 will not be accepted</u>.
- 2. The video training outlines cost \$5.00 USD per copy. Video training outlines will be shipped with an invoice that includes shipping charges.

V. Webcast:

A. **Accounts:** There will be one webcast account per registered locality in your region. The login credentials will be sent to the designated webcast contact for each locality. Churches may watch either the live webcast stream or the archive messages, but not both. The schedule can be arranged to watch some of the messages live and some by archive as long as <u>all the registered trainees are watching according to the same</u> <u>schedule</u>. No individuals should watch the messages on their own.

If you register for the video training online at <u>www.lsmregistration.com</u>, you will create a user name and password to set up the ITERO webcast account for each locality. The login credentials will be emailed to the webcast contacts once the account is created.

If you register by email or mail, the LSM Registration Section will create a webcast account for each locality and login credentials will be emailed to the webcast contacts for each locality.

Once the webcast accounts have been set up, the churches will not be able to enter the ITERO webcast site until the accounts have been activated. <u>Webcast accounts will be activated approximately one week before the live training begins.</u> All training registration forms must be received before an account will be activated. LSM will send an email to the webcast contacts for each church to notify them that their account has been activated which will include instructions on the use of the video training webcast.

B. Languages:

- 1. Live stream: The live stream will be provided with English, Chinese, Spanish, Korean, and Portuguese, mono audio tracks and English/Chinese, English/Spanish, English/Korean, and English/Portuguese stereo audio tracks. Some additional languages may be included.
- 2. Archive files: Archive files will be provided with a choice of all the languages listed above and some additional languages may also be included.
- C. Availability: Video trainings must be scheduled between April 4 and April 28, 2025. The live meetings are at 8:30AM, 10:45AM and 7:00PM PDT on April 4 and April 5, 2025 and 8:30AM and 10:45AM PDT on April 6, 2025. The archived messages will be available approximately 2-3 hours after the live message ends.

The messages of the training are available for download on Android devices only. Instructions for downloading and playing the messages from your Android device are available at the following website: <u>itero.lsmwebcast.com/webcast-app.html</u>.

D. Devices: In order to view the live stream and archived webcast messages, your device must meet the following minimum requirements:

Windows: OS Versions: 7 and above Browsers: Chrome, Firefox, Edge Macs: OS Versions: 10.12 or later Browsers: Chrome, Firefox, Edge iPhones & iPads: OS Versions: 11.2.1 or later Browsers: Safari, Chrome, Firefox, Edge Android: OS Versions: 5.0 or later Browsers: Chrome, Firefox, Edge

E. Licenses: All training messages employ *Digital Rights Management* (DRM). A maximum of three licenses per language will be allowed. The extra two licenses can be used as a backup in case a second or third computer/device is needed to replace the first one. Your license count will be appropriately increased according to the number of languages needed.

VI. Name tags and training materials:

- A. **Name tags:** Registered trainees should wear a name tag while attending the video training. Training coordinators in the registration centers will receive name tags as a PDF file and will be responsible for printing and distributing the name tags for each registered locality.
- B. **Outlines:** Training outlines are mandatory for each trainee. Outlines should be ordered by March 1, 2025. **PDFs of the ITERO outlines will not be available online.**

The LSM Book Section begins shipping the video training outlines two weeks prior to the start date of the live ITERO by the most economical method that ensures the outlines arrive one week prior to your video training start date, the primary method being FedEx (FedEx Ground when applicable). Any special shipping charges will be added to your bill for the video training outlines. Please contact the LSM Registration Section on or before March 1, 2025 if you would like the outlines to be shipped by a different method; however, in such cases LSM cannot be responsible if the outlines do not arrive on time.

Please try to submit all outline requests on time to avoid extra shipping charges and to guarantee that you have all the necessary materials for the start of your video training.

VII. Viewing the training messages:

A. **In person**: If government restrictions in your area clearly allow you to gather in groups, the video training may be held in person.

B. Corporately via Zoom or similar platform:

- 1. Each locality has the option to carry out the video training corporately via Zoom or similar conferencing platform.
- 2. A corporate video training should be conducted as Zoom sessions by language for each meeting in which you gather the saints to sing and pray, watch the message together, and prophesy.
- 3. LSM will provide the webcast contact a training webcast account from which they can access the video training messages to stream during the Zoom sessions. Outlines will no longer be available on the training webcast site.
- 4. The saint administrating the Zoom sessions can stream the message from the training webcast site through their computer, using the share screen function, to the rest of the registered saints in the Zoom session.
- 5. All audio languages will be available via a drop down menu on the training webcast account, and if the registered trainees need to meet together according to language groups, LSM will increase your license count to handle the additional language meetings.
- 6. The training coordinators will need to exercise much care that the Zoom meeting ID is not used by brothers who are not registered for the video training.

VIII. Attendance:

- A. If you are conducting the video training in person, please take attendance at the beginning of each meeting.
- B. If you are conducting your training via Zoom or similar platform, you are responsible to take attendance using the Zoom "Participants" window or by following up with the saints individually. If individually registered localities arrange to view the video training messages together, the training coordinator for each locality is responsible to take attendance for the saints in their locality.
- C. Each locality should record their video training attendance as accurately as possible on the enclosed *Video Training Attendance* form and submit the form to the registration center within two weeks of completing their training. Please collect the *Video Training Attendance* forms from each locality in your region and submit them to the LSM Registration Section within two weeks of the completion of the video trainings in your region.

IX. ITERO Group Study Sessions:

- A. Group study sessions will remain a mandatory requirement for those participating in the ITERO.
- B. Group study sessions should be conducted online by video conferencing software (such as Skype or Zoom) or in person by groups if it is safe to do so.
- C. Groups and group leaders are to be assigned by the local elders/leading ones. Groups of 8 to 10 are optimal.
- D. Attendance should be taken during the study sessions and included on the *Video Training Attendance* form.